



July 1, 2022

Dear Business Leader,

I am the Director of Shoreline Cooperative Preschool (SCP), an accredited, non-profit school affiliated with Shoreline Community College, and I am writing to request your support of our 35th annual Silent Auction fundraiser which will be held online from November 1 – 5, 2022.

We depend on the proceeds from this event to purchase educational materials and classroom equipment, as well as to fund scholarships, professional development, and field trips. In 2021 our auction and fundraising efforts brought in over \$24,000, which was made possible by generous donations from organizations and individuals, such as you. We are extremely grateful for the ways in which this supported the mission of SCP.

Our mission as a community and family oriented preschool is to provide equitable and accessible education and resources for both children and their caregivers of all backgrounds. We play and learn together in order to meet the social and developmental needs of all families at our school.

There are two ways you can partner with us as we prepare for this event:

1. Donate a special item, experience, or gift certificate from your company.
 - In return, we will promote your business by including your donation in our auction catalog which is shared on our school website, and you will be recognized in a list of donors on our auction website.
 - If your donation is valued at \$150 or more, we will also provide a special thanks and recognition to you on our auction website.
2. Become a sponsor by making a cash donation of \$300 or more. *Cash donations in any amount are welcome and go directly toward school materials and activities!*
 - Please see the enclosed recognition structure for cash donations over \$300, which includes a prominent display of your business name and logo on our website, which hyperlinks directly to your website throughout the school year.

We are a 501(c)(3) nonprofit corporation, so your donation is tax-deductible to the extent allowed by law. Our tax ID number is 91-0849898. Enclosed is a donation form for your convenience, or we encourage you to complete our online donation form which can be found on our auction webpage: charityauction.bid/SCP2022. Please fill it out, keep a copy for your records, and send the original with your donation to the following:

Shoreline Cooperative Preschool
510 NE 175th Street
Shoreline, WA 98155

If you need additional information about our school or purpose of the auction, please don't hesitate to call me at (206) 451-0104 or send an e-mail to director@shorelinecooperativpreschool.org. **Thank you for your consideration of this request and for your community support!** We would truly appreciate the opportunity to promote your business through our Silent Auction!

Respectfully,

Elisabeth Heftel
Director of Shoreline Cooperative Preschool

510 NE 175th Street Shoreline, Washington 98155
206.451.0104 www.shorelinecooperativpreschool.org

where kids and parents grow